

IOWA KIDNEY
PHYSICIANS
1215 PLEASANT STREET, SUITE 100 • DES MOINES, IA
TEL: 515-336-6557 • FAX: 515-461-2223

Welcome to our office! An appointment has been scheduled for you in our office to see one of our Nephrology specialists.

To make your office visit as efficient as possible, we have enclosed a few forms for you to complete before your appointment as well as general information about us.

Our office is located at 1215 Pleasant Street, Suite 100 in the Methodist Medical Plaza (just west of Iowa Methodist Medical Center). You may park in the parking ramp just to the west of the building. There are wheelchair assistants at the main door if you need assistance. When you enter the atrium from the parking ramp, our office is on the left side between the elevators.

Our office has implemented an online check-in system called Phreesia. If your cell-phone and/or e-mail address was provided to us, you will receive a text and/or e-mail two days before your appointment. Once you receive this message you will be asked to provide your demographics and medical history to ensure our office has the most up-to-date information. If you complete your registration online, it will save you time in the office. **Please arrive 20 minutes early to complete check-in.** If you did not receive a text and/or e-mail from us but would like to register online before your appointment, please call us at 515-336-6557 and provide us with that information and we will send you the online registration.

We have included our Financial Policy so that you are aware of our billing and insurance policies. If you have questions regarding it, please call our billing department at 515-631-5397.

We have also included a Patient Intake Form for you to complete and bring with you. Please be sure to include a current list of medications, dosages, and frequency of prescribed medications as well as over-the-counter medications.

HIPAA (Health Insurance Portability and Accountability Act of 1996) is a patient privacy act. We have included a copy of Iowa Kidney Physicians' Notice of Privacy Practices for your review.

We have also enclosed an article to help you prepare for your appointment.

Our office sees patients by appointment only. If you are unable to keep your appointment, please notify us as early as possible so that we can offer that time to another patient. **You will also be asked for a urine specimen while you are here.** If you have any questions regarding the information above, or if you have other questions about your appointment or our office, please call us at 515-336-6557.

We look forward to seeing you.

Sincerely,
Physicians and Staff of Iowa Kidney Physicians, PC
Enc: Map, Financial Policy, Notice of Privacy Practices Pamphlet, Patient Intake Form, Article